

**GO FOR IT! *Relaxed & Ready* Seminar by:  
Helix Fairweather & Megan Cruz**

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**Helix Fairweather**  
**PO Box 3069**  
**Albany, OR 97321**  
**(541) 812 9228**  
**helix@cyberagility.com**

**Participation Agreement**

This Agreement is by and between Helix Fairweather and Megan Cruz (“Helix and Megan”) and \_\_\_\_\_ (“*client*”), effective as of the date signed on the signature page.

**Description of Services:**

**Dates Required:**

**Location:**

Helix and Megan agree to perform the services listed above on the date/s and location as agreed upon.

Any and all documentation, video footage, printed materials provided before or during the seminar remain the property of Helix Fairweather and Megan Cruz. Video taping of seminars is not permitted but video taping of private lessons is encouraged.

Helix Fairweather, Megan Cruz and *client* agree that information identified by the other as “Proprietary” will not be disclosed to any third person without the express written consent.

**Compensation:** *Client* agrees to pay Helix Fairweather and Megan Cruz the fees as identified below for services rendered during the term of the Agreement. All compensation is to be paid in US funds.

**Compensation for seminar: One day seminar/workshop: \$\_\_\_\_\_** Two day seminar/workshop: \$\_\_\_\_\_ (day is defined as an eight (8) hour segment.)

**Compensation from private lessons: \$\_\_ per hour** lesson and \$\_\_ per ½ hour lesson.

**Compensation for travel expenses:**

Compensation is expected for all travel expenses to and from the seminar, including reasonable out-of-pocket travel and living expenses incurred by Helix Fairweather and Megan Cruz during the seminar dates. This includes compensation for baggage fees, baggage tips, ground transportation (including mileage) and parking fees incurred during travel and presentation dates. Expenses are invoiced at cost and an expense report with receipts will be provided following the conclusion of the trip for any outstanding charges.

**Lodging / meals:** *Client* will provide Helix and Megan with lodging at a hotel convenient to the worksite beginning the evening of the day before the seminar begins and extending through the night of the final day of the seminar. Hotel accommodations will be secured by the *client* and charged to the *client's* credit card or business account.

*Client* to provide meals or compensation for receipts for meals during travel and presentation dates.

**Travel / airfare:** *Client* will provide Helix and Megan with round trip coach /economy airline tickets. Due to specific travel requirements needed by Helix and Megan plus their busy schedules, they prefer to arrange their own flights and strive to secure the lowest prices. *Client* will advise Helix and Megan with the go-ahead to book the flight.

If Helix or Megan pays for the flights out of pocket, the *Client* will be provided a receipt for the airline ticket purchase and be expected to reimburse Helix or Megan for that purchase within 30 days.

**Local travel:** *Client* will provide transportation to and from the worksite, hotel and local airport or reimburse Helix and Megan for any expenses incurred for this transport.

**Deposits:** A deposit of 25% is due 90 days prior to the scheduled date with balance due upon completion of Seminar/workshop. For this agreement, that fee is \$\_\_\_\_\_ due by the date of \_\_\_\_\_.

*Client* will pay the balance of the seminar fee and all known reimbursable expenses by the conclusion of seminar/workshop.

**Equipment and Supplies:** *Client* will provide the supplies and equipment as noted in the accompanying documents (GO FOR IT requirements.doc).

Cancellations:

It is understood that unforeseen circumstances can occur that may result in cancellations. In the unfortunate event that you cannot hold your presentation as expected:

Written cancellations 60 days prior to scheduled date are accepted with no fees. Any existing airfare tickets will be discussed as to what available refund can be acquired or alternative dates chosen for that same ticket.

Cancellations under 60 days prior to scheduled date forfeit the initial deposit.

This Agreement is for:

Helix Fairweather and Megan Cruz

PO Box 3069

Albany, OR 97321

(541) 812 9228

helix@cyberagility.com

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Client Signature

Client Signature also represents the following club:

Client Contact Information:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date